

1                                   **WILTON-LYNDEBOROUGH COOPERATIVE SCHOOL**

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3                                   **FINAL BUDGET COMMITTEE MEETING MINUTES**

4                                   Tuesday August 15 2023, 6:30pm

5                                   WLC MS/HS Media Room

6   **Committee Membership:** Jeff Jones (Chair), Leslie Browne (Vice-Chair), Adam  
7 Lavallee, Bill Ryan, Caitlin Maki, Charlie Post (Secretary), Jennifer Bernet, Jonathan  
8 Vanderhoof, Michelle Alley, Cynthia Foss (SB rep)

9   **Present:** Jeff Jones (Chair), Leslie Browne (Vice-Chair), Adam Lavallee, Kristie  
10 LaPlante (Business Administrator), Caitlin Maki, Charlie Post 7:30PM- virtual,  
11 Cynthia Foss (SB rep)-virtual, Michelle Alley, Jonathan Vanderhoof

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14   **Absent:** Jennifer Bernet, Bill Ryan

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16   Call to Order 6:35PM

17   Review of Previous Meeting Minutes: Motion made by Jonathan Vanderhoof to approve  
18 as amended (name correction). Second by Leslie Browne All Ayes, 1 Abstain  
19 (Cynthia)

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21   Budget Process:

22   Kristie Laplante gave an overview of the budgeting process and how the initial budget is  
23 built

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26   FYE Overview:

27   Kristie Laplante reviewed the items impactful to savings and spending for the prior year.

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29   FY23 overage Overages in food service, additional spending for maintenance, shortage  
30 in revenues.

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32   A lot of staffing positions weren't filled which caused substantial savings.

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34   Some network upgrades done in house rather than vendor

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36   Tennis courts were not done.

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38   FY25 Goals:

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40   Proforma budget early in the process. Kristie will work to make that change.

41 CIP- Kristie stated that the school board will formally approve changes going forward.  
42 No changes since district meeting

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44 Leslie Browne- listed some things that may be variable. Facilities will be a  
45 conversation. Kristie stated that school teachers contract will be negotiated this year  
46 that we will need to consider.

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48 Leslie also stated that we invite department heads to present on budget. There was  
49 agreement that the process would be more inclusive this year, including the new  
50 Athletics Director

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52 Budget Committee discussed setting up time with leadership at schools. Chair Jones  
53 agreed to coordinate those meetings with the Principals

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55  
56 Jonathan Vanderhoof stated he feels our budget should be flat this year. Committee  
57 discussed giving a target to the administration and couldn't come to consensus.  
58 Committee discussed criteria to give to the budget builders (needs vs. wants).

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61 Sub-Committee Updates  
62 Adam- Technology- Powerschool replacement looks good. Budget looks flat overall but  
63 move to the new platform will incur a one-time cost.

64  
65 Jonathan/Leslie- Facilities. Nothing new on the CIP. Ongoing maintenance during the  
66 summer.

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68 No school board, finance update,

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72 Public Comment: None

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75 Next Meeting: September 26th- 630 budget committee. 7pm joint session

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78 Leslie Browne made motion to recess to joint meeting, Adam Lavallee second, all ayes,

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81 Meeting Adjourned at 8:02PM

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84 Respectfully Submitted, Jeff Jones